



Dear Parent/Carer

Our ref: SD/IS/ZC/RH

Tel No: 0121 569 2777

Date: March 2017

RE: Sandwell Well-being Charter Mark

Your child's school is currently taking part in a study about how the school community promotes emotional well-being. Emotional well-being looks at promoting positive mental health over areas such as the school environment, curriculum and communication with parents. At the end of this project, a charter mark award will be awarded once your school has met the expectations.

As part of this study, we would like to collect the views of both parents and pupils at the school. The parent group will come into the school to talk to us about the about the school community. You can leave at any time during the discussion if you want to but the discussion should last about an hour. Pupils will also talk about the school community. For key stage 1, the pupils will take pictures of their favourite places and teachers in the school. We will ask the pupils before talking to them if they want to take part. Your child can leave at any point they want to. This should also last about an hour.

A report will be written for the school with both positive points and things they can improve on. This report will not use any parent, staff or pupil names. This report may also be used for wider audiences.

If the report is used for wider audiences, the photos and views collected in your son/daughter's school may be included. If you are not happy for you son/daughter's photographs to be included, please write on the consent form attached.

Please contact your school if you want any more information or have any questions. Alternatively, you can contact Inclusion Support on 0121 569 2777.

If you would like to take part in a parent focus group and are happy for your child to be potentially included, please return this form by Monday 20th March 2017.

Many Thanks,

Sarah Corns
Research Psychologist
Inclusion Support

Shauna Benton
Research Psychologist
Inclusion Support

If you wish to participate, please complete this reply slip and return to the school office by Monday 20th March 2017.

Children Services

Inclusion Support
Connor Education Centre
Connor Road
West Bromwich
West Midlands
B71 3DJ

Telephone: 0121 569 277
E-mail: inclusion_support@sandwell.gov.uk
Web: www.sandwell.gov.uk

Parent Name: _____

Child's Name: _____

Class: _____

Please tick the circles below if you agree:

- I **would like** to take part in the parent-based focus group
- I **am happy** to be recorded on a Dictaphone for report writing only and the recording will be deleted.
- I **understand** that my son/daughter may be photographed as part of a child-led activity.
- I am **happy** for my son/daughter's photograph to be used in a report for school.
- I **understand** that my child and I have the right to withdraw during the process.
- I **understand** that should my child need to talk to anyone, there will be a member of staff available.
- I **am happy** for my child's photographs to be included in further reports/ Inclusion Support presentations for wider audiences.

Parent Signature: _____ Date: _____

Child Signature: _____ Date: _____